



Heritage Kenora ~ Minutes ~

November 15, 2012 - 9:30 am

Lake of the Woods Brewing Company and Second Street Bakery

Present: Tim Davidson, Jim Clarke, Rory McMillan, Gloria Alcock, Barb Manson, Tara Rickaby, Lori Nelson.

Regrets: Lisa Moncrief, Jeff Port, Pam Bryson, Craig Cunning.

Members of Heritage Kenora met at the Lake of the Woods Brewing Company for a tour led by owner Taras Manzie. The purpose of the tour was to give the committee a better idea of the proposed renovation plans for the building. The tour lasted from 9:30 am until 10:15 am.

Following the tour, members re-convened at Second Street Bakery.

1 Call to Order

The meeting was called to order at 10:20 am.

2 Declaration of Pecuniary Interest

None declared.

3 Acceptance of Minutes from Meeting held October 11, 2012

Motion: Moved by Gloria Alcock, seconded by Jim Clarke that the minutes of the October 11, 2012 be accepted as presented. Carried.

4 Business Arising from the Minutes

None.

5 Issuing of Building Permits

Tara provided information about the process of the issuing of building permits and how that impacts heritage designated buildings. Before a permit is issued, for any project, the owner must provide drawings of the planned construction, demolition, renovation. In the case of commercial, etc. renovation/construction, the application must include technical drawings provided by a designer/architect/engineer. That professional is responsible to

ensure that the scope of work is consistent with all applicable law. The Ontario Heritage Act is one example of applicable law. The Building Inspector reviews the plans, interprets the Building Code, and issues the permit (or not). In Kenora, the Building Department is alerted to the heritage designation of a property in *Land Manager* (the property management system that is used). A copy of the designation by-law is also located in the property file attached to each roll number. Tara also emphasized that every applicable law (including the Heritage Act) must be adhered to for the building permit.

Two suggestions were made as a follow-up to this explanation:

1. That the Heritage Kenora chair be included in the circulation of building permit applications; and
2. That one of the Building Inspectors be invited to attend Heritage Kenora meetings.

6 Heritage Designations

Lori Nelson will research the former Lindstrom House on First Avenue South for its heritage value. Based on the research, contact may be made with the present owner, Jonathon Bilton, with regards to having the property listed on the Municipal Registry.

7 350 Second Street South - Lake of the Woods Brewing Company

Motion: Moved by Rory McMillan, seconded by Jim Clarke, that Heritage Kenora recommend to City Council the approval of the renovations which are to be undertaken at 350 Second Street South, including the partial removal of porcelain brick on the west wall so that windows into the brew house can be installed; and the removal and replacement of porcelain brick on the north wall to accommodate the moving and widening of the door into the kitchen; and that the brickwork on the other walls will not be disturbed. Carried.

Financial Details

At the last meeting, Taras Manzie was asked to provide a breakdown of costs for the facade work. It appears from e-mails received that more details are forthcoming. A formalized decision regarding the amount eligible for a CIP will be tabled until the December meeting.

8 Next Meeting

Thursday, December 13, 2012 at 9:30 am at the Lake of the Woods Museum.

9 Adjournment

Moved by Jim Clarke that the meeting be adjourned at 11:00 am.